



Zoom Meeting Guide

Meeting Expectations



1. Listen while others are speaking
2. Follow directions
3. Stay visible on the screen at all times
4. Use digital hand raising and wait to be called on
5. Be respectful of your classmates and your teacher

Joining the Meeting

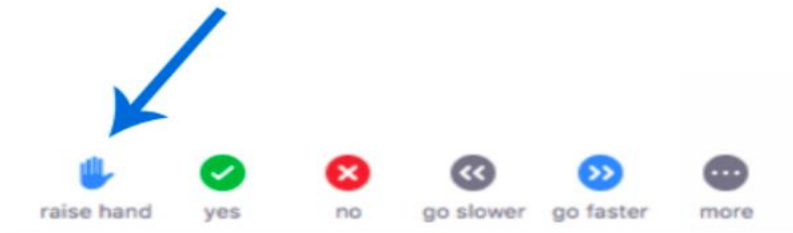
- Click the provided link at the time of the meeting to join.
- For security you will be placed in a "waiting room" when you join. Wait patiently and you will be added to the meeting shortly.
- For additional security the meeting will be locked 5 minutes past the start time.

Digital Hand Raising

- Please note you will be on mute until you are called on.

On a Computer

- Click on "participants" in the controls bar at the bottom of the screen.
- Then click on the blue "raise hand" button as shown below.
- Wait patiently to be called on.



On a Phone

- Click on "participants" in the controls bar at the bottom of the screen.
- Then click on your name and click "raise hand."
- Wait patiently to be called on.

****If at any time you can't find the raise hand button then simply raise your real hand so that I can see it on your screen****